TECHNICAL CERTIFICATE COURSE EXAMINATIONS, March - 2022

INSTRUCTIONS TO BE FOLLOWED FOR ONLINE APPLICATION

➢ Log in to **www.bse.ap.gov.in** → Minor Exams → TCC
➢ Click on **'Online Application for TCC, March – 2022'**
➢ Download 'Important Instructions' and go through the instructions.
➢ Examination Fee particulars :

Trade	Trade Code	Fee Rs./-
Drawing(Lower)	41	100/-
Drawing(Higher)	42	150/-
Handloom Weaving(Lower)	51	150/-
Handloom Weaving(Higher)	52	200/-
Tailoring & Embroidery(Lower)	81	150/-
Tailoring & Embroidery(Higher)	82	200/-

➢ Procedure for payment of examination fee – Visit www.bse.ap.gov.in – Click on TCC Tab – Click on "Online Application for TCC Examinations March – 2022 – Click on Register – Enter the particulars of the student – Select Trade and Grade – Click on Get OTP – Enter OTP to Register – Click on Apply Online – Enter Mobile Number & Date of Birth – Click on Submit – Click on Make Payment – Enter details of the student – Click on Submit & Check Payment – Click on Proceed to Pay – Click on Online Payment – Select any one Payment Gateway Option(Note:- **Use Net Banking, Credit Card and Debit Card Payment option for successful transaction of examination fee.**)

Due Dates for remittance of Examination fee

S. No	Trade & Code	Last Date for remittance of Exam Fee and submission of upload application forms etc., by the candidates to the DEOs concerned.			Submission of application forms & Nominal Rolls etc., after checking the required documents by the DEOs to the DGE, AP, Gollapudi, Vijayawada.
		Without Late Fee	With a Late Fee of Rs.50/-	With a Late Fee of Rs.75/-	
1	Drawing(Lower & Higher)				
2	Handloom Weaving(Lower & Higher)	15 .02.2022	22 .02.2022	02 .03.2022	07.03.2022
3	Tailoring & Embroidery(Lower & Higher)				

- After payment of examination fee , Click on 'Apply online'
- Upload the candidate particulars along with Photo and Signature
- After uploading the details **submit the Application** & take print out in duplicate for verification.
- Verify whether the all particulars and Photo & Signature is correctly uploaded
- If any mistakes found, open the application form with application number & Date of Birth. After rectifying the mistakes then **confirm** the application.
- The last date for uploading of application is **02 -03-2022**.
- **Handover the downloaded application form with attested copies of qualification to the District Educational Officer concerned on or before 04-03-2022.**

SPECIAL INSTRUCTIONS :

a) The candidate shall opt **Telugu/English** Medium only.

b) The minimum Educational qualification for Lower grade is VII class for all Trades and for Higher grade who passed Lower grade or equivalent Examination in concerned trade (attested copies should be furnished).

c) Candidate's recent black and white passport size photo to be scanned and uploaded.

d) Candidate signature to be uploaded

e) The applications received without necessary enclosures or after due dates notified will summarily be rejected.

f) **Candidates who are studied outside Andhra Pradesh should obtain prior permission of Director of Government Examinations, A.P., Amaravati for appearing Technical Certificate Course Exams before paying the examination fee and have to be uploaded the same document.**

g) Intimation to the candidates consisting of date of examination, venue of the centre, Roll.No. etc will be hosted on the website **www.bse.ap.gov.in** 4 to 5 days earlier from the commencement of Examinations.

h) For any further details contact on phone during office timings i.e. 10.00 AM to 05.30 PM to (1) Sri P.GURUSWAMY REDDY, Addl. Joint Secretary, **9177758330** or (2) Smt B.SUDHA, Superintendent, **7330053808, 9014537644**. (3) Smt S.VARALAKSHMI, Deputy Commissioner, **9177002460**.

i) For any **Technical Support** contact on phone during office timings i.e. 10.00 AM to 05.30 PM to **9391005006**.

Sd/-D.Devananda Reddy
DIRECTOR

//ATTESTED//

P. Guru swamy Reddy
ASSISTANT COMMISSIONER 31/1/22

31/01/22